

UNITED STATES DISTRICT COURT
DISTRICT OF NEVADA

WILLIE JACKSON,

Plaintiff

v.

STATE OF NEVADA,

Defendant

Case No. 3:25-cv-00066-ART-CLB

ORDER

I. DISCUSSION

On February 3, 2025, Plaintiff, an inmate in the custody of the Nevada Department of Corrections (“NDOC”), filed an application to proceed *in forma pauperis* and submitted “exhibits.” (ECF Nos. 1, 1-1). Plaintiff did not file a complaint and his application to proceed *in forma pauperis* is incomplete because he did not submit a completed financial certificate and an inmate trust fund account statement for the previous six-month period. The Court will deny Plaintiff’s application without prejudice and give Plaintiff the opportunity to correct these deficiencies.

Under Federal Rule of Civil Procedure 3, “[a] civil action is commenced by filing a complaint with the court.” Fed. R. Civ. P. 3. As such, the Court grants Plaintiff **until March 28, 2025**, to submit a complaint to this Court.

The United States District Court for the District of Nevada must collect filing fees from parties initiating civil actions. 28 U.S.C. § 1914(a). The fee for filing a civil-rights action is \$405, which includes the \$350 filing fee and the \$55 administrative fee. See 28 U.S.C. § 1914(b). “Any person who is unable to prepay the fees in a civil case may apply to the court for leave to proceed *in forma pauperis*.” Nev. Loc. Special R. 1-1. For an inmate to apply for *in forma pauperis* status, the inmate must submit **all three** of the following documents to the Court: (1) a completed **Application to Proceed in Forma Pauperis for Inmate**, which is pages 1–3 of the Court’s approved form, that is properly signed by the inmate twice on page 3; (2) a completed **Financial Certificate**, which is

1 page 4 of the Court's approved form, that is properly signed by both the inmate and a
2 prison or jail official; and (3) a copy of the **inmate's prison or jail trust fund account**
3 **statement for the previous six-month period**. See 28 U.S.C. § 1915(a)(1)–(2); Nev.
4 Loc. Special R. 1-2. *In forma pauperis* status does not relieve an inmate of his or her
5 obligation to pay the filing fee, it just means that the inmate can pay the fee in installments.
6 See 28 U.S.C. § 1915(b).

7 The Court will grant Plaintiff an opportunity to file a complaint and a fully complete
8 application to proceed *in forma pauperis* containing all three of the required documents,
9 or in the alternative, pay the full \$405 filing fee for this action on or before **March 28,**
10 **2025**.

11 **II. CONCLUSION**

12 For the foregoing reasons, it is ordered that Plaintiff will submit a complaint to this
13 Court on or before **March 28, 2025**.

14 It is further ordered that the Clerk of the Court will send to Plaintiff: (1) the approved
15 form for filing a 42 U.S.C. § 1983 complaint with instructions; and (2) the approved form
16 application to proceed *in forma pauperis* by an inmate with instructions.

17 It is further ordered that on or before **March 28, 2025**, Plaintiff will either pay the
18 full \$405 filing fee or file a fully complete application to proceed *in forma pauperis* with all
19 three required documents: (1) a completed application with the inmate's two signatures
20 on page 3, (2) a completed financial certificate that is signed both by the inmate and the
21 prison or jail official, and (3) a copy of the inmate's trust fund account statement for the
22 previous six-month period.

23 ///

24
25 ///

26
27 ///

1 Plaintiff is cautioned that this action will be subject to dismissal without prejudice if
2 Plaintiff fails to timely comply with this order. A dismissal without prejudice allows Plaintiff
3 to refile the case with the Court, under a new case number, when Plaintiff can file a
4 complaint and a complete application to proceed *in forma pauperis* or pay the required
5 filing fee.

6 **IT IS SO ORDERED.**

7 **DATED:** February 5, 2025

8 

9 **UNITED STATES MAGISTRATE JUDGE**